

# School Board Meeting Minutes

Hot Springs School  
12/11/2024 7:00 PM MST  
@ 301 Broadway

## **Attendance**

### **Present:**

Members: Gerald Chouinard, Jennifer Christensen, Ricky DePoe, Mandie DePoe, Lynette Ek, Carmen Jackson

### **Absent:**

Members: Julie White

Visitors: Justin Silva, Allan Shafer, and Brady Ovitt

1. CALL TO ORDER (7:00 pm)
  - 1.1. Roll Call
  - 1.2. Pledge of Allegiance
  - 1.3. Trustee Explanation of Procedures
  - 1.4. Public Participation
  - 1.5. Correspondence

OPI sent notification that the District did not meet maintenance of effort (MOE) requirements for federal grant funding such as Title I. The purpose of the MOE requirement is to ensure that District are not supplanting their budgets. The District must spend at least 90% of the previous years general fund budget to maintain effort and receive a decrease in federal funding. Hot Springs spent approximately 89.7% of the previous years budget, therefore triggering the MOE notification. Since this is the first year the District did not meet MOE we have received a waiver and will not see a decrease in federal grant funding.

 [Hot Springs MOE Waiver letter 2025 Final.pdf](#)

2. Approve/Disapprove of Minutes

- 2.1. November 13, 2024

 [Minutes 11-13-2024 .pdf](#)

### **Motion:**

Move to approve the minutes of the November 13, 2024, School Board meeting.

Motion moved by Jennifer Christensen and motion seconded by Lynette Ek.

Passed

### 3. Warrant's Report

#### 3.1. Approval of Claim Warrants

 [CLAIMS 10-24.pdf](#)

**Motion:**

Move to approve the warrants for claims #20585 - 20638 (\$50,801.36) as presented.

Motion moved by Jennifer Christensen and motion seconded by Mandie DePoe.  
Passed

#### 3.2. Approval of Payroll Warrants

 [PAYROLL 12-24.pdf](#)

**Motion:**

Move to approve the payroll ACH and warrants #43961 - 43978 (\$144,629.60)

Motion moved by Mandie DePoe and motion seconded by Jennifer Christensen.  
Passed

#### 3.3. Approval of Extracurricular Activity Checks

 [NOVEMBER 2024.pdf](#)

**Motion:**

Move to approve November extra curricular activities checks and balances as presented.

Motion moved by Jennifer Christensen and motion seconded by Lynette Ek.  
Passed

### 4. Reports/Discussion/Information

#### 4.1. Maintenance Report (5 minute report)

- Plumbing Issues - Elementary bathroom plumbing is old castiron and is deteriorating. It needs to be completely redone this summer.
- DEQ Water Sampling is required. Depending on the results, it could cost the district a lot of money to address any contamination, but there are some state funds available to help with the cost.
- Mission Valley Security will be in contact to look at camera system and advise/replace.

#### 4.2. Superintendent Report (5 minute report)

 [Superintendent Evaluation.pdf](#)

 [12-11-2024-Superintendent's Report.pdf](#)

- 4.3. Athletic Director Report (5 minute report)
  -  [Copy of December 11th 2024 Board Meeting.pdf](#)
- 4.4. Budget Review
  -  [CASH BALANCE REVIEW 11-24.pdf](#)
  -  [GF BUDGET VS ACTUAL 11-24.pdf](#)
- 5. New Business
  - 5.1. Recommend to Approve/Disapprove Substitutes & Volunteers, Pending Background Check
    - 5.1.1. Mary Claflin - Substitute

**Motion:**  
Mr. Chouinard recommended the approval of Mary Claflin as a substitute for the 2024-25 school year. Move to approve Mary Claflin as a substitute for the 2024-25 school year.

Motion moved by Jennifer Christensen and motion seconded by Lynette Ek. Passed
    - 5.1.2. Morgan Simonson - Substitute

**Motion:**  
Mr. Chouinard recommended the approval of Morgan Simonson as a substitute for the 2024-25 school year. Move to approve Morgan Simonson as a substitute for the 2024-25 school year.

Motion moved by Lynette Ek and motion seconded by Mandie DePoe. Passed
    - 5.1.3. Scott Fredrickson - Basketball Coach/Volunteer

**Motion:**  
Mr. Chouinard recommended the approval of Scott Fredrickson as a basketball coach/volunteer for the 2024-25 school year. Move to approve Scott Fredrickson as a basketball coach/volunteer for the 2024-25 school year.

Motion moved by Jennifer Christensen and motion seconded by Mandie DePoe. Passed
    - 5.1.4. Andrew Leichtnam - Volunteer Wrestling Coach

**Motion:**

Mr. Chouinard recommended the approval of Andrew Leichtnam as a volunteer wrestling coach for the 2024-25 school year. Move to approve Andrew Leichtnam as a volunteer wrestling coach for the 2024-25 school year.

Motion moved by Mandie DePoe and motion seconded by Lynette Ek.  
Passed

5.2. Recommend to Approve/Disapprove Student Handbook Update

 [Copy of 2024-25 Student Handbook FINAL.pdf](#)

 [Handbooks-Areas of further discussion for 12-10-2024 Board Meeting.pdf](#)

**Motion:**

Mr. Chouinard presented several modification to the 2024-25 student handbook. Move to approve addendums 1-7 to the student handbook. Further discussion of changes and additions will be had in hopes to have the 2025-26 handbook approved by May 2024.

Motion moved by Lynette Ek and motion seconded by Jennifer Christensen.  
Passed

5.3. Recommend to Approve/Disapprove Athletic Handbook Update

**Motion:**

Brady Ovitt requested a committee be appointed to review and modify the athletic handbook. Move to create a committee to review the athletic handbook.

Motion moved by Jennifer Christensen and motion seconded by Lynette Ek.  
Passed

5.4. Recommend to Approve/Disapprove the Indian Policies & Procedures

 [Indian Policies and Procedures 2024-2025 for FY 2026.pdf](#)

**Motion:**

Mr. Chouinard recommended the approval of the 2024-25 updated Indian Policies and Procedures. Move to approve 2024-25 updated Indian Policies and Procedures.

Motion moved by Jennifer Christensen and motion seconded by Lynette Ek.  
Passed

6. Old Business
7. January Agenda Items
8. Adjourn

**Motion:**

Motion moved by Mandie DePoe and motion seconded by Lynette Ek.